Beta Theta Pi 184th General Convention Fraternity Awards Program Frequently Asked Questions

General Convention Awards are now live! Applications and nominations must be submitted between February 1 - April 15, 2023! In order to answer some frequent questions that may be crossing your mind, please review the questions and answers below. If your question isn't listed below or you have other concerns, please contact our Awards Team at <u>awards@beta.org</u>.

How do I apply for chapter and individual awards?

To nominate a chapter or individual for an award or to submit an application for an award, please complete our online forms prior to April 15. You can visit the Awards resource page <u>HERE</u> to find all of the awards, eligibility requirements, and links to the necessary forms. You may also go directly to the <u>Chapter Awards Form</u> or the <u>Individual Awards Form</u>.

When is the deadline to submit awards?

General Convention Awards will open Wednesday, February 1st and are due by Saturday, April 15th. Chapters and individuals are highly encouraged not to wait until the last minute to submit awards, as many require well-developed answers, attachments, letters of support, etc. Please ensure you understand eligibility and award requirements prior to submission.

Why should our chapter take the time to submit awards?

Year after year, chapters and individuals are highlighted for the excellent work they are doing for their chapter, the General Fraternity and local community. Applying for these awards is an opportunity to be celebrated and recognized for the 2022-2023 academic year. Beyond the recognition for chapter's good work, it's also a great opportunity to show your appreciation for a volunteer who has contributed to your chapter's success, health, and well-being.

How does my chapter apply for an award?

Convention Awards will go live on February 1st. Each award will have its own specific link for your award submission. Please read the eligibility and award submission requirements carefully. Failure to meet eligibility and award requirements may result in not receiving the award.

The Knox and Sisson Award does not have an awards application, so how do I apply?

There is no application for this award, however, certain awards are required to apply for to receive this award. You must submit one of the following award applications:

- Service: John Holt Duncan Service Award or Campus Involvement Award
- Alumni: Outstanding Alumni Relations Award or Stephenson Historical Preservation Award
- Communications: North Dakota Communication Award
- Singing: Whitman Choral Cup, Best New Song or Shelby Molter Song Competition Award

The Knox Award is calculated based on historical chapter performance and information submitted by your chapter. Chapters that don't submit needed data could be disqualified for the award. The SCOE report on MyBeta > your chapter homepage shows how your chapter is performing against most Knox Award criteria.

Our chapter doesn't qualify for a Sisson or Knox Award. Should we apply for any of the other awards?

Yes, we encourage all chapters to apply for any award, even if they do not qualify for a Sisson or Knox Award. Although the Knox and Sisson Awards are designed to recognize the Fraternity's most successful chapters, many of the other awards are focused on specific chapter operations or individuals, which you may be incredibly good at! Being familiar with the requirements for these awards and others can provide the chapter a sense of direction and a goal to strive for in the coming year(s).

My chapter plans to participate in the Shelby Molter Song Competition. What is the process for this award submission?

Chapters that plan to submit an original recording for this song should submit a recording to the Awards Team at <u>awards@beta.org</u>. Submissions may be played at the 184th General Convention for everyone to enjoy! This award will be announced and conferred to the award winner at Convention.

If I or my chapter receives an award, when will we receive this award?

Chapters and individual award winners should plan to receive their award in-person at Convention. If you are unable to transport your award home following Convention, you can expect your award to be shipped to you no later than two weeks post-Convention.

What if myself or my chapter does not receive an award?

We understand that this can be disappointing. We hope this will not deter you from applying for Convention Awards next year! If you would like to receive feedback on your award submission, please contact <u>awards@beta.org</u>.